



We will not process job posting under individual capacity. Please email this form to scmalumni@cityu.edu.hk

Employment Recruitment Form

Company Name: _____	
Address: _____	
Business Reg. No: _____	Tel No: _____
Company Website: _____	Fax No: _____
Business Nature: _____	Product/Services: _____
Owner Country: _____	No. of Staff: _____ (local) _____ (worldwide)

Position Offered:	
Job Mode: <i>Please delete inappropriate</i>	Full Time / Part-time / Contract / Freelance
No. of Vacancies:	
Contact Person:	
Job Starting Date:	
Job Description:	
Job Requirement: (limit to 80 words)	
Salary*:	
Benefits:	
Application Procedure: (1) Documents Required (2) Send to (3) Method - Fax/Tel no. - Mailing/Email address	
Closing Date: (dd-mon-yyyy)#:	

* Employer should ensure that the salary complies with the requirements of the Minimum Wage Ordinance (MWO) (CAP. 608).

The duration of the job posting is under the sole discretion of School of Creative Media (SCM). Normally, the job advertisement will be posted for two weeks.